



Application for 2017 Contract Renewal

Date Submitted: _____

Community School Name: _____

IRN: _____

School Address: _____

Educational Management Organization, if any: _____

Governing Authority President: _____

School Director: _____

Fiscal Officer: _____

Contact Person: _____

Contact Phone Number: _____

Contact Fax Number: _____

Contact Email Address: _____

Type of School (traditional, e-school, drop-out recovery, etc.): _____

First Year of Operation: _____ Previous Contract Term: _____

Grades Served: _____ Current Enrollment: _____

By signing below, the school leader or operator and governing authority president acknowledge that they have answered all questions truthfully and to the best of their knowledge.

Governing Authority President

Date: _____

School Leader or Operator

Date: _____

Application Questions and Materials

Included within your renewal packet, you will find a cumulative performance report. This report assesses the school's academic, financial, and operational performance over the past three years, as well as its progress toward the contract goals in the Performance Accountability Framework (Attachment 11.6 of the contract) and any action steps required by the school's Corrective Action Plan (CAP), if applicable. For your references and to guide your responses below, your renewal packet also includes your current contract goals (Attachment 11.6), your current education plan (Attachment 6.3), and any existing CAP.

The cumulative performance report, along with the answers and documentation provided below, provide the basis for decision-making on the renewal process. The evaluation criteria that the ESCLEW review team will use in making its decision are also included in your renewal packet, as well as the guidelines we have established for renewal term lengths.

Thoroughly respond to each of the questions listed within this application. Feel free to provide any additional information or documentation that may be relevant to the renewal decision-making process.

School Profile

1. Please provide the following information about the school population:
 - a. School Mission and Vision
 - b. Racial/Ethnic Balance, in percentages
 - c. Population with special education needs
2. Do you anticipate adding or changing the grade levels served within the next two years? If so, please explain.
3. Do you anticipate significantly changing enrollment in the next two years? If so, please explain.
4. Does the school's facility adequately meet the needs of the student population?
5. Do you anticipate changing the school facility in the next two years? Please be sure to address relocation, adding an annex, or significant remodeling.

Academic Performance

1. Do you consider your school an academic success? Why or why not? Please include detailed Report Card data from the past three years to support your response. Information that must be included: Achievement (Performance Index & Indicators Met), Progress (Value Added, Gifted, Lowest 20%, and Students with Disabilities), Gap Closing, Graduation Rate (Four and Five Year Rates), K-3 Literacy and Prepared for Success.
2. Has the school achieved its academic goals as laid out in the contract Performance Accountability Framework (Attachment 11.6)? Why or why not? Information that must be included: All goals from the contract Performance Accountability Framework (11.6) and the corresponding data.
3. If the school is on a Corrective Action Plan (CAP), has the school followed through with all required steps? Have the cited issues been resolved? If not, please explain and describe further actions or technical assistance needed. Information that must be included: CAP goals and corresponding data.
4. If the school has had low scores or has not made progress in performance index scores, value-added scores, or other areas of the Local Report Card, please explain and describe what actions the school will take to address these issues in the future.
5. What will the school do in the future to ensure continued work towards academic success?

Educational Plan

1. Please review and include your school education plan (Attachment 6.3) and provide any necessary updates to ensure accuracy and completeness. Describe any material changes.

School Operations

1. Are the school's operations being managed successfully? Why or why not?
2. Has the school achieved its non-academic goals as laid out in the contract Performance Accountability Framework (Attachment 11.6)? Why or why not?
3. If the school is on a Corrective Action Plan (CAP) for non-academic reasons, has the school followed through with all required steps? Have the cited issues been resolved? If not, please explain and describe further actions or technical assistance needed.
4. Do you anticipate or plan any significant changes in leadership within the next three years? If so, please describe.
5. Do you anticipate or plan any significant changes in staffing within the next three years? If so, please describe.
6. Does the school or management company currently have any lawsuits pending or received negative media attention, about which the sponsor should be aware? If so, please describe, including actions that the school or management company is taking to address these issues.
7. Are you aware of any factors which might place the school at risk of not opening, suspending operation, or closure within the next two years? If so, please describe them.
8. Please provide the schools plan for recruitment and retention of highly qualified teachers and staff.
9. Does the current facility adequately meet the needs of the student population? Are there any plans for relocation, annexes, or remodeling?

Financial Management

1. Is your school financially successful? Why or why not?
2. What will the school do in the future to ensure financial sustainability?
3. Has the school achieved its financial goals as laid out in the contract Performance Accountability Framework (Attachment 11.6)? Why or why not?
4. If the school is on a Corrective Action Plan (CAP) for financial reasons, has the school followed through with all required steps? Have the cited issues been resolved? If not, please explain and describe further actions or technical assistance needed.
5. Has the Auditor of State issued any findings for recovery or statements of non-compliance? If so, please explain how the school has addressed and/or resolved these issues.
6. Please describe the communication process between your treasurer, governing authority, school leadership, and sponsor.
7. Please include a copy of the schools five year budget forecast.

Governance

1. Is your school being governed successfully? Why or why not?
2. What plan does the school governing authority and management company have in place to clearly delineate the roles and responsibilities of the board, school staff and management company, if applicable?
3. Has the school achieved its governance goals as laid out in the contract Performance Accountability Framework (Attachment 11.6)? Why or why not?

4. What is the school doing to actively recruit governing authority members or ensure retention of existing governing authority members?
5. What has the school done to ensure that governing authority members are well informed of school operations and changes to the law?
6. If any, please disclose conflicts of interest that may exist between and among school leaders, vendors, governing authority members, or other operators. If any exist, please explain the steps that the school has taken to address those conflicts of interest.